



## How to Enroll in Direct Deposit

**Get your refund faster!**

The University of Texas at Dallas

The University of Texas at Dallas  
Bursar Office, MS SSB 21  
800 West Campbell Road  
Richardson, TX 75080-3021

**bursar@utdallas.edu**

972-883-2612

## Direct Deposit for Refunds

Receive your refund faster by signing up for direct deposit. Student account refunds will be deposited directly into your bank account.

### How to Enroll in Direct Deposit

1. Access your student portal at [www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay)
2. Log in to EZPay with your Net ID and password.
3. On the top of the page, select the "eRefunds" tab and click "Set Up Account."
4. Enter your account information, including the nine digit routing number (RTN) and your account number. They can be found on your checks or by calling your financial institution.

John Smith  
100 Main Street  
Anytown USA, 10012

PAY TO THE ORDER OF \_\_\_\_\_ \$ 5 \_\_\_\_\_ DOLLARS

MEMO \_\_\_\_\_

RTN 234 56 78 9 ACCT NO. 100 234 56 78 9 402

Routing No. 9 digits Account No.

5. Click "Continue."
6. Check the "I Agree" box and click "continue" to save.
7. Update your banking information when necessary by clicking edit if you make changes to your bank account or switch banking preferences.